

## Quotation to deliver an SEND Youth Club in Calne



Celebrating our 150<sup>th</sup> anniversary this year, Barnardo's has a long history of providing activities for vulnerable young people. Since 2010 in Wiltshire, we have provided activity clubs for 8-25 year olds with special educational needs or disabilities (SEND) who are eligible for the Local Offer. Since 2015 this has included Barnardo's successful weekly Phoenix Youth Clubs for 13-25s, in Chippenham, Marlborough, Devizes and Trowbridge.

We will replicate our Phoenix model in Calne, tailoring our new club to meet the requirements of the town's young people and families.

### Calne Phoenix Club

Barnardo's will run a weekly, term time only Phoenix Club for young people with SEND aged 12-18. We will hold it primarily at Beversbrook for two hours on a Wednesday evening, with a range of positive activities and trips out, decided with young people. We expect a maximum of 10 young people per club session, but can accept greater numbers where they are accompanied by carers. Our club will be open to all young people with SEND in the area; where a young person has a greater need than our staff and volunteers can support safely, we will request a carer accompanies them. We expect to start in October or November following consultation with young people and families.

Barnardo's Phoenix Clubs provide a safe and stimulating space away from home and away from the formality of school or college, where young people can socialise with their peers. We want young people to have fun at our clubs and to feel accepted, included and welcomed whatever their needs or abilities.

### *Case Study – Chippenham Phoenix Club*

*A young person was introduced to Chippenham Phoenix Club from the Community Connecting team. He has attended three sessions now and his mother said this was the only group he has chosen to return to after attending the first session. Feedback from the Community Connecting team is that he says he enjoys the clubs because it is relaxed without any pressures and they were very surprised as he is able to talk to the staff in detail after only a few sessions as this is not his normal behaviour.*

We provide activities that reflect young people's wishes. Our staff plan each club session to include a specific activity such as cooking (including shopping and information on healthy diets), music, arts and crafts. We always plan in free time for young people to socialise and access on-site activities on their own terms, such as computer games, sports, board games, reading, etc. Dependant on local resources, we can offer other activities; previously, young people at our

clubs have made non-alcoholic cocktails, had barbecues in the sun, hosted film nights (complete with popcorn!), and accessed creative writing and drumming workshops.

Barnardo's hold a licence to provide the Duke of Edinburgh (D of E) award. This autumn, we will pilot a D of E activity scheme in our Trowbridge Phoenix Club. If this proves successful and popular with young people, we would hope to roll it out across Wiltshire.

At the moment, we charge £1 per young person per club, reviewing costs annually. The money raised remains with each club and young people decide how it gets spent: on additional resources (like a tuck shop) or activities/trips out (e.g. bowling or the cinema). We try to organise larger trips during the year; previously we have been to Longleat and visited the Magna Carta celebrations in Salisbury. These days out may incur additional charges but we minimise all costs for our club members (e.g. by sourcing corporate sponsorship) and seek financial support for young people who could not access it for themselves.



### Inclusive Provision

Prior to starting any new club, we invite young people, parents and carers to an event where we discuss organisation, programmes and ideas for specific activities. This means everyone's views inform the club's final set-up.

If appropriate, we visit young people at their home before they attend our Phoenix Clubs. Together we complete "All about Me" documents to ensure we have relevant information about each young person's needs. This also enables us to decide if our club is suitable, and liaise with carers where appropriate to decide greater support. We are clear about consent and information sharing as appropriate dependant on the young person's age and ability.

Young people decide and agree ground rules for the club from the outset. We provide regular opportunities at clubs for members' feedback. Barnardo's treats all complaints seriously; following our complaints policy, we seek to resolve all issues with the young person and family quickly and satisfactorily.

### Staffing and Volunteers

Existing Barnardo's staff with experience of working with young people with SEND will lead and deliver the Calne Phoenix Club. Two experienced Play Leaders, supported by a Play Coordinator and volunteers, will welcome up to 10 young people at any one time. Barnardo's works on safe ratios of 1 worker to 5 young people (maximum) for groups, which we reduce to 1 to 3 for trips and activities. All ratios are based on the needs of the young people attending. We

could accommodate additional members if young people bring their own 1:1 support to clubs.

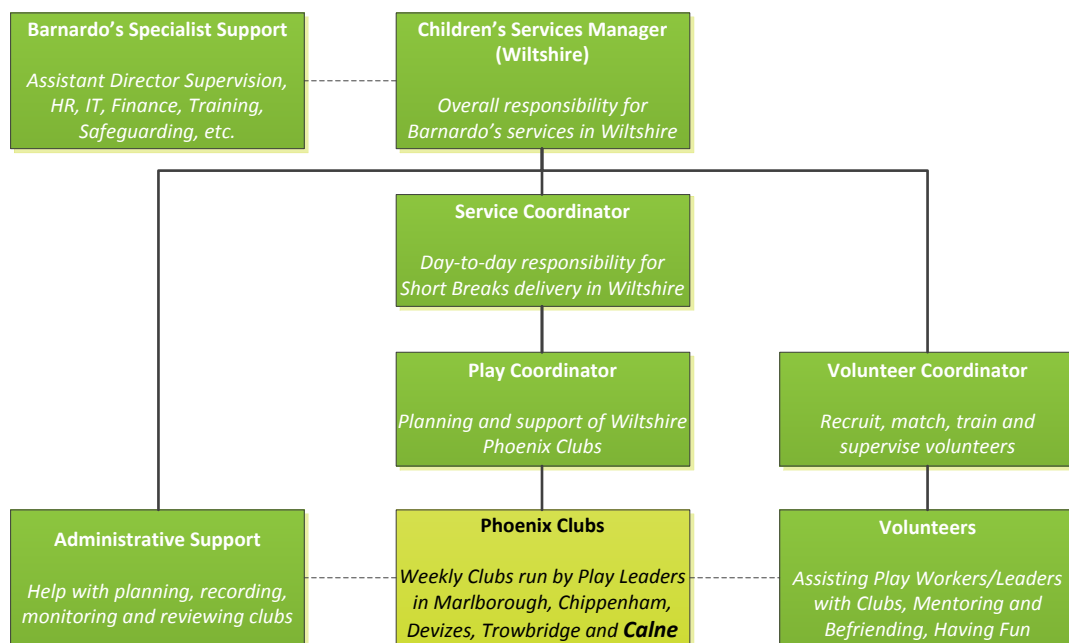
Barnardo's commits to providing a service that is fully inclusive of all support needs of the young people, but we are unable to provide personal care. However, where a young person requires a level of support greater than we can safely provide, they can still attend with a carer. We discuss and agree these extra care arrangements with young people and carers prior to attending.

We encourage volunteers in all our services and provide a structure for parents/carers, members of the local community and young people themselves to become involved. Barnardo's dedicated Volunteer Coordinator in Wiltshire helps us recruit, train and supervise volunteers, who all have enhanced DBS checks and undertake an induction programme before they start.



Barnardo's reflects the diversity of our service's local community; in Wiltshire, our Short Breaks and Positive Activities staff and volunteers are aged from 16 to 70 and from a wide variety of different backgrounds. Barnardo's mandatory induction training gives all staff and volunteers a thorough grounding in safeguarding, health and safety, equality and diversity, data protection and information sharing. We offer additional training where required in first aid, lifting and handling, disability awareness and Team Teach (behaviour management).

Our Phoenix Club will sit in the wider Barnardo's structure and benefit from all of our experience, knowledge and best practice:



## Safeguarding

Keeping young people safe is Barnardo's number one priority. We have a robust training programme for all staff and volunteers who must sign up to and abide by Barnardo's Safeguarding Policy and Code of Conduct. We provide additional specialist safeguarding training as required, e.g. for managers. Staff carry out individual safeguarding risk assessments where needed.

Barnardo's management support is available at all times for service staff; we maintain a rota of senior staff on duty for safeguarding incidents outside office hours. We have established policies in place for safeguarding, health and safety, behaviour management and healthy relationships and a national Safeguarding Lead who is responsible for overall compliance and quality assurance procedures.

## Outcome Monitoring and Reporting

At each quarterly review with Wiltshire Council, we currently provide a written report that includes:

- Numbers of young people attending
- Activities and trips
- Evaluations with young people, feedback from parents and carers
- Information about any complaints and our responses
- Staffing and volunteer updates
- Any safeguarding and health and safety issues

We also include young people in the review and would hope to replicate this in Calne, building on successful pilots at our other Phoenix Clubs.

We monitor young people's attendance and satisfaction with Phoenix Clubs through regular feedback. We will obtain the views of parents and carers working with Wiltshire Parent Carer Council, e.g. confidential surveys.

As a weekly, two-hour youth group, detailed outcome monitoring tools are unnecessary for most young people. However, we will open a case file and work within Barnardo's established monitoring frameworks where further support, individual outcome targets or safeguarding concerns require. We can report on these as required.

## Parents and Carers and Sustainability

Barnardo's believes regular consultation and engagement with parents and carers ensures our services meet local needs. We actively seek out feedback from parents both verbally and in writing and welcome their contributions to club development; parents can contact the club coordinator at any time. We have robust complaints procedures in place so parents/carers feel confident reporting



their concerns. We also encourage parents and young people to take an active part in staff recruitment.

Where parents/carers wish to play a more active role in the sustainability of the Phoenix Club we will support around organisation and future funding applications. We will also build on our close partnership with Wiltshire Parent Carer Council to ensure families always receive appropriate independent advice.

### Funding

The cost of delivering the Calne Phoenix club is based on clubs running for 40 weeks (10 months):

<b>Cost</b>	<b>Total</b>
<b>2 x Play Leaders</b> (2.5 hours/week, £26/hour – includes on-costs)	£5,200
<b>Administrator</b> (1 hour/week, £20/hour – includes on-costs)	£800
<b>Play Coordinator</b> (0.5 hours/week, £16/hour – includes on-costs)	£640
<b>Activities and resources</b> (£50/month)	£500
<b>Mileage and travel costs</b> (£80/month)	£800
<b>Mobile phone contract</b> (£12/month)	£120
<b>Venue hire</b> (£120/month)	£1,200
<b>TOTAL</b>	<b>£9,260</b>

